

Public Document Pack

JOHN WARD

Head of Finance and Governance Services

Contact: Fiona Baker
fbaker@chichester.gov.uk

East Pallant House
1 East Pallant
Chichester
West Sussex
PO19 1TY
Tel: 01243 785166
www.chichester.gov.uk



A meeting of **Alcohol and Entertainment Licensing Sub-Committee** will be held in Vitruvial on **Wednesday 10 June 2020 at 9.30 am**

MEMBERS: Mr K Hughes, Mr G McAra and Mr C Page

AGENDA

Part 1

- 1 **To elect a Chairman for this Hearing**
- 2 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 3 **Licensing Hearings (Pages 1 - 84)**
'Pub in the Park' Westgate Fields, Chichester
Application for a Premises Licence
 - (a) Chair opens the Hearing.
 - (b) Items arising from Regulation 6 Notice (Notice of Hearing).
 - (c) Notice of any representations withdrawn.
 - (d) The procedure will then follow the Sub-Committee protocol and procedure note attached
- 4 **Consideration of any late items as follows:**
 - (a) items added to the agenda papers and made available for public inspection;
 - (b) items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

NOTES

1. The press and public may be excluded from the meeting during any item of business whenever it is likely that there would be disclosure of exempt information as defined in section 100I of and Schedule 12A to the Local Government Act 1972
2. The press and public may view the agenda papers within Part 1 of the agenda on Chichester District Council's website at <http://www.chichester.gov.uk/committees>.
3. Subject to the provisions allowing the exclusion of the press and public, the

photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of his or her intentions before the meeting starts. The use of mobile devices for access to social media is permitted but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 in the Constitution of Chichester District Council]

CHICHESTER DISTRICT COUNCIL

THE LICENSING ACT 2003 (THE 'ACT')

THE LICENSING ACT 2003 HEARING REGULATIONS 2005

SUB-COMMITTEE PROTOCOL AND PROCEDURE NOTE

A. PROTOCOL

1. The Notice of Meeting

- (a) The Notice of Sub-Committee meeting issued by the Council shall be accompanied by the following:
 - (i) A report of the Licensing Officer which shall include:
 - (a) Conditions the Licensing Officer considers relevant in the event that the application is granted;
 - (b) Any matters which in his opinion require clarification; and
 - (c) Observations on the application in relation to the Licensing Objectives, National Guidance and local policy.
 - (ii) Where relevant, the notices which have been given by the applicant and other parties under the Act.
- (b) The Notice of Meeting shall be served upon:
 - (i) The applicant (together with copies of relevant representations under the Act);
 - (ii) Persons who have made relevant representations under the Act; and
 - (iii) Where appropriate the Chief Officer of Police who has given notice under the Act.

2. Appearances and Submissions

(a) Constitution of the Sub Committee

A Member of a Ward in which the premises are located and is the subject of an application shall not be a Member of the Sub-Committee determining such application.

(b) Parties entitled to appear

In accordance with the Licensing Act 2003 (Hearings) Regulations 2005 any person making relevant representations, the applicant and the Licensing Officer may attend the hearing and may be assisted or represented by any person whether or not the person is legally qualified.

(c) **At the Hearing**

Any party shall be entitled to:

- (i) Respond to any point in support of their application or representation which the Licensing Authority (the 'Authority') has given notice that it may require further clarification on;
- (ii) Normally to put questions to any other party; and
- (iii) Address the Sub-Committee.

(d) **Consequences of non-attendance**

- (i) The Sub-Committee will normally proceed with a hearing where a party has informed the Authority that it does not intend to attend or be represented at the hearing.
- (ii) Where a party has not so indicated but fails to attend or to be represented at the hearing the Sub-Committee may, at its discretion, where it is considered necessary in the public interest, adjourn the hearing to a later date or hold the hearing in the party's absence subject to, (in the latter case), the Sub-Committee considering the application or representations made by the absent party.

(e) **Submissions to the Sub Committee**

- (i) Subject to each party being given an equal maximum time the Sub-Committee may, at its discretion, where it considers appropriate in the public interest, advise parties that it will impose a time limit on speeches or submissions to be made to it.
- (ii) The Sub-Committee may, at its discretion, request that where a number of relevant representations repeat or in substance repeat a representation, that a representative of those making such representations make submissions to it on behalf of the other parties.
- (iii) The production of draft conditions by the Licensing Officer shall not be construed as influencing the Sub-Committee in advance of hearing representations and are produced for administrative convenience in the event that, following formal determination of the application, the Sub-Committee considers it appropriate to grant consent but with such conditions as it may consider appropriate.
- (iv) The Sub-Committee shall not have regard to any information first produced by a party at the hearing without first obtaining the consent of other parties present at the hearing.

(f) **Conduct at the Hearing**

- (i) The Sub-Committee may, at its discretion, require a person to leave the hearing and refuse to permit that person to return or to return only on such conditions as the Sub-Committee specifies if, in its opinion, that person is behaving in a disruptive manner, provided that such person may submit written evidence in accordance with the Regulations.

- (ii) Any irregularity arising from any failure to accord with this procedure shall not make the hearing void. If any person has clearly been prejudiced the Authority will take appropriate steps to rectify the irregularity before reaching its determination. Clerical mistakes in a document arising from accidental slip or omission may be corrected by the Authority.
- (iii) The public (including any parties or their representatives) may be excluded from part of the hearing where the public interest in so doing outweighs the public interest in the hearing taking place in public.
- (iv) The Sub-Committee may adjourn the hearing to a specified date where it considers it necessary to obtain further information or to facilitate representations or to assess such representation at or in the vicinity of the premises.

B. Procedure at the Hearing

1. Order of Presentation

- (a) The procedure of the Sub-Committee is as follows:
 - (i) Chair opens the meeting, introducing Members of the Sub-Committee and officers present to the applicant and members of the public, explains the nature of the decision to be taken and the procedure to be followed, and shall consider any request made by a party under the Regulations for permission for another person to appear at the Hearing, such permission not to be unreasonably withheld.
 - (ii) The Licensing Officer outlines the application, any relevant representations and relevancies to the local authority licensing policy statement and statutory guidance (optional).
 - (iii) Members to ask any relevant questions of the officer.
 - (iv) Licensing Officer introduces applicant (if present) and invites him or her, or person representing them, to address the committee or clarify any information arising from the officers' outline, if necessary.
 - (v) Licensing Officer to invite those parties making representations to address the Sub-Committee.
 - (vi) Members to ask any relevant questions of those parties making representations.
 - (vii) Applicant or person representing them to ask any relevant questions of those parties making representations.
 - (viii) Applicant or person representing them addresses the Sub-Committee.
 - (ix) Members may ask any relevant questions of the applicant or person representing them.
 - (x) Parties that made representations to ask any relevant questions of the applicant or person representing them.
 - (xi) Chair to invite applicant or those representing them, and any parties making representations, to briefly summarise their points if they wish.

- (xii) Chair invites Licensing Officer to comment on the effect of any evidence submitted in relation to local Licensing Authority's policies.
- (xiii) Chair asks all parties that they are satisfied they have said all they wish to.
- (xiv) Members of the Sub-Committee retire and discuss and make their decision.
- (xv) Chair relays the decision and the reasons given for the decision and any conditions placed upon the licence (if granted) and the licensing objective that they relate to.

NB (b) Decision

- (i) The Sub-Committee shall assess the application:

- (a) Against the four Licensing Objectives being

- The Prevention of Crime and Disorder;
 - Public Safety;
 - The prevention of public nuisance;
 - The protection of children from harm; and

- (b) Any relevant national guidance and local policy.

- (ii) **Legal Advice**

The Sub-Committee may request the assistance of the Council's legal officer at any time. Where practicable, the legal officer shall ensure that any legal advice given to the Sub-Committee not previously given during the course of hearing, shall be made known to the applicant and those making relevant representations and he shall give them the opportunity of making representations on such advice before the Sub-Committee makes its decision.

- (iii) **Confirming the Decision**

Written confirmation of the decision including any conditions in the event that the application is granted and reasons for the decision and, if relevant conditions, will be given within five working days of the hearing.

Licensing Authority, Chichester District Council, East Pallant House,
East Pallant, Chichester, West Sussex, PO19 1TY

Alcohol and Entertainment Licensing Sub-committee

Date & Time: Wednesday 10th June 2020 at 9:30am

Venue: Remote Hearing hosted by Chichester District Council, East Pallant House, East
Pallant, Chichester, West Sussex, PO19 1TY

**Application for a PREMISES LICENCE
(Application Number - 20/00579/LAPRE)**

Tom Kerridge presents 'Pub in the Park'
Chichester College Fields (Westgate Fields)
Avenue De Chartres
Chichester
West Sussex
PO19 1SB

1. RECOMMENDATIONS

- 1.1 That the sub-committee consider and determine an application made by Brand Events TM Limited for a Premises Licence.
- 1.2 If the determination is to grant a Premises Licence, to give consideration as to whether it is appropriate to attach conditions to ensure the statutory licensing objectives are promoted.
- 1.3 The Sub-Committee is to give reasons for its decision.

2. REASONS FOR HEARING

- 2.1 The Premises Licence application submitted by Brand Events TM Limited of 4 Vencourt Place, London, W6 9NU has been the subject of ten relevant representations. Nine relevant representations were received from members of the public with the other being made by the Council's Environmental Protection Team in their statutory role of 'Responsible Authority' under the Licensing Act 2003.

3. BACKGROUND

Included in this report are the following attachments:

- 3.1 Copy of the Alcohol and Entertainment Licensing Sub-Committee Protocol and Procedure.

- 3.2 A plan depicting the application site and local area in relation to the representations received by the Licensing Authority (**Attachment A**).
- 3.3 Copy of the complete Premises Licence application (**Attachment B**).
- 3.4 Copy of all relevant representations and, where applicable, details of any successful mediation (**Attachment C**).
- 3.5 Copy of issued Premises Licence for Tom Kerridge presents 'Pub in the Park' at Oakland's Park, Chichester (**Attachment D**)

4 SUMMARY OF THE PREMISES LICENCE APPLICATION

- 4.1 A copy of the complete Premises Licence application is reproduced in full at Attachment B.
- 4.2 Brand Events TM Limited submitted a valid application on 15th April 2020. As part of the application process, statutory public notices were displayed by the applicant at the application site during the representation period; this ran between 16th April 2020 and 14th May 2020 inclusive. In addition, a copy of the public notice was also published in the Chichester Observer during the week commencing 20th April 2020.
- 4.3 It is important to highlight that Brand Events TM Limited were successful in being issued a Premises Licence following a determination by this Licensing Authority's Alcohol & Entertainment Licensing Sub-Committee on 23 January 2020.
- 4.4 Tom Kerridge presents 'Pub in the Park' was originally proposed to be held at Oakland's Park, Chichester over the late May Bank Holiday weekend. However, with the onset of the Covid-19 global pandemic this was obviously not possible. Combined with the continuing uncertainty surrounding events at the current time and particularly at Oakland's Park, Chichester Brand Events TM Limited therefore made the commercial decision to potentially host 'Tom Kerridge presents 'Pub in the Park' at alternative location hence this latest application which at the time of submission was intending to host the event during August 2020 and potentially subsequent years thereafter, subject to a Premises Licence being granted. For assistance a copy of the issued Premises Licence for the site at Oakland's Park, Chichester is included at Attachment D (Premises Licence number 19/02302/LAPRE). This Licence still remains in effect.
- 4.5 For this latest application the applicant states the following within the application form which provides a general description of the newly proposed site and the intended use:

'Tom Kerridge presents Pub in the Park' is a three-day food and music festival celebrating gastropub dining across the UK. Under an invitation from Tom Kerridge, celebrity chefs will be producing Michelin starred dining, replicating dishes from each of their own pubs, whilst the audience enjoys live music and boutique shopping in a relaxed pub garden atmosphere.

The event site is located on Chichester College. The space is an open park on the grounds of the College accessed from A286. The park is 32,000m². The proposed

event is due to be held on the two green spaces in front of the College either side of Swieqi Road.

Licensed activity such as the sale of alcohol and music entertainment will take place predominately from temporary demountable structures, within the event site. The sale and consumption of alcohol will take place both within these structures and to outside areas within the event site.

Such likely activities include bars, wine and craft ale tasting sessions, restaurant style operations and music stages. Note; the premises being applied for proposed a capacity of 4,999 persons on site at any one time. For clarity this includes all public, staff, contractors, chefs, performers and any other persons directly related to and specifically attending the PitP event, within the proposed footprint.

4.6 The application seeks a permanent Premises Licence for an event to take place yearly and on an on-going basis for licensable activities to be conducted at the site on three consecutive days. For the avoidance of doubt the area of Westgate Fields seeking to be used in connection with the provision of licensable activities under the Premises Licence, if granted, is shown at Attachment B. As stated above the applicant has not sought permission to authorise 5,000 or more people to be in attendance at the premises at any one time and the applicant clarified the nature of the three consecutive dates, namely;

- *The one three day event is to be held per calendar year. Therefore if the event opens on a Friday, it is only allowed to run Friday, Saturday and Sunday. However, if the event opens on a Saturday, it is only allowed to run Saturday, Sunday and Monday. Where the event takes place on a Saturday, Sunday and Monday, the Monday must constitute a statutory Bank Holiday in the United Kingdom.*

4.7 The table below illustrates the standard days and timings for the various forms of licensable activities being applied for:

Licensable activities	Proposed by Application
Films (<i>indoors & outdoors</i>)	Monday 11:00 to 20:45 Friday 17:00 to 22:45 Saturday 11:00 to 22:45 Sunday 11:00 to 22:45
Recorded Music (<i>indoors & outdoors</i>)	Monday 11:00 to 20:45 Friday 17:00 to 22:45 Saturday 11:00 to 22:45 Sunday 11:00 to 22:45

Live Music (<i>indoors & outdoors</i>)	Monday 11:00 to 20:45 Friday 17:00 to 22:45 Saturday 11:00 to 22:45 Sunday 11:00 to 22:45
Supply of Alcohol (<i>for consumption on & off the premises</i>)	Monday 11:00 to 20:30 Friday 17:00 to 22:30 Saturday 11:00 to 22:30 Sunday 11:00 to 22:30
Hours premises are open to the public	Monday 11:00 to 22:45 Friday 17:00 to 22:45 Saturday 11:00 to 22:45 Sunday 11:00 to 22:45

- 4.8 The applicant provided extensive information within Box M of the application form as to the steps that they intend to take to promote all four of the licensing objectives; the application form is included at Attachment B.
- 4.9 The applicant confirms that no adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children are to be provided.
- 4.10 Brand Events TM Limited has nominated Katie Caines as the proposed Designated Premises Supervisor (DPS) should a Premises Licence be granted. Katie Caines holds a current Personal Licence granted by the London Borough of Hammersmith and Fulham (Personal Licence Number: 2018-00077-LAPER). There are no reported incidents known to this Licensing Authority associated with the proposed Designated Premises Supervisor.

5 THE PROCESS AND PROMOTION OF LICENSING OBJECTIVES

- 5.1 The legislation provides a clear focus on the promotion of four licensing objectives which must be addressed when licensing functions are undertaken. Each objective is of equal importance. The licensing objectives are:
- The prevention of crime and disorder,
 - Public safety,
 - The prevention of public nuisance, and
 - The protection of children from harm.
- 5.2 In carrying out its licensing functions, the Licensing Authority must also have regard to its current Statement of Licensing Policy 2016 – 2021, statutory guidance published by the Home Office (April 2018) along with relevant matters raised in any representation(s).

6 RELEVANT REPRESENTATION(S)

- 6.1 A representation is “relevant” if it relates to the likely effect of the grant of a licence on the promotion of at least one or more of the licensing objectives. Relevant representations can be in opposition and/or support of an application. As stated at paragraph 2.1 above, the application attracted nine relevant representations from local residents all of which, along with the outcome of successful mediation where applicable, are reproduced in full at Attachment C along with the representation from the Environmental Protection Team in their role as a Responsible Authority.
- 6.2 Within the representation submitted by the Environmental Protection Team, a number of conditions were proposed which have in principle all been accepted in full by the applicant. There is a focus on the development and implementation of a noise management plan associated with the proposed event.
- 6.3 At the time of the application being submitted it was the view of the Environmental Protection Team that it did not contain sufficient assessment of the control of noise to demonstrate that activities will not to give rise to public nuisance and there was inadequate and insufficient information about the measures for prevention of public nuisance with respect to noise at the premises. However, in order to adequately safeguard against the potential for Public Nuisance the following condition is considered a necessary stipulation by the Environmental Protection Team on any premises licence that may be granted:
- “At least three calendar months in advance of any event taking place, the Premises Licence Holder shall submit to the Environmental Protection Department a “Noise Management Plan” for prior written approval. Thereafter, any approved “Noise Management Plan” shall be observed and complied with in full. Subject to Environmental Protection being satisfied, written approval will be given no later than two months in advance of an event taking place with any modifications only being made with the consent of Environmental Protection”*
- 6.4 It is important to highlight that the Principal Environmental Health Officer acting on behalf of the Environmental Protection Team has liaised with the Operations Manager resulting in noise control measures being expressed specifically and subsequently included in any Noise Management Plan. Additional controls will also be included, as deemed necessary by the lead Responsible Authority for noise pollution control in conjunction with the applicants appointed Acoustic Consultant should a premises licence be granted. There has also been further consideration surrounding the timings associated with the submission of any documents on this matter.
- 6.5 At the time of compiling this report it was the intention for the Environmental Protection Team to liaise with the consultants, on site prior to the submission of any Noise Management Plan and agree adequate controls moving forward.
- 6.6 In summary, the Environmental Protection Team would not object to a premises license subject to the above stipulation and it was considered the potential for Public Nuisance would be adequately controlled through the above measures.

- 6.7 The relevant representations from all local residents are included in full at Attachment C however in summary the key points to consider in relation to the Licensing Objectives and provision of licensable activities is below:

“.....I am of the opinion that such an event will seriously interfere with our right to a peaceful life. Not to mention the likely damage and possible interference with property.”

“Where there is alcohol for sale there is always a risk of disorder. Recent events in Priory Park have proved this on almost each occasion it has been used for activities where alcohol is for sale.”

“.....there is the question of noise. There will be live music at this event and the persistent thump of the likely programme will be an intolerable infringement of local residents’ rights to enjoy peace and quiet of a weekend.”

“....The list of potential local harm is long: 1) Extra noise. 2) Increased extra traffic 3) increased parking...”

“There is a river nearby and a busy main road. The area is arguably not large enough to accommodate up to 4,999 people.”

“....This event will arguably affect the health of the adjacent Marriott care home who have dementia and frail patients, and the local residents whose homes are in close proximity.three day licenses for alcohol, food and live music and generators which will cause noise, smells from cooking and rubbish and light pollution. The noise will undoubtedly cause distress to the residents of the care home particularly those with dementia who cannot deal with loud noise....”

“Noise does travel. Occasionally students at the College Halls play loud music when it is open which can be heard very clearly. The proposed event will be significantly louder with loud music....”

- 6.8 All parties that submitted a relevant representation to the application were sent the statutory Notice of Hearing as was the applicant and/or their representative. The notice invited the various parties to attend the hearing and specifically asked whether they wished to be represented at the hearing.

7 CONSIDERATION

- 7.1 In reaching its determination, the Sub-Committee must take into consideration the promotion of the four statutory licensing objectives, the Council’s Statement of Licensing Policy, the current Home Office Guidance along with written and/or oral evidence during the hearing.
- 7.2 It is very important to note that these are the only matters to be addressed by the Licensing Authority when considering this application. The licensing objectives are the only grounds on which representations can be made, and the only grounds on which the Licensing Authority will be able to refuse an application or impose appropriate conditions in addition to mandatory conditions and those proposed by the applicant in their operating schedule.

- 7.3 Human Rights considerations must be taken into account fully in balancing licensing issues, in particular, article 1 of the first protocol and articles 6 and 8. Article 1 relates to the protection of property and the peaceful enjoyment of possessions and property (holding a licence would be considered a possession). Article 8 relates to the right to respect for private and family life, home and correspondence. Article 6 relates to the right to a fair trial. These are however qualified rights and can be deprived of "in the public interest". Interference is permissible if what is done: -
- Has its basis in law;
 - Is necessary in a democratic society to fulfil a pressing need or pursue a legitimate aim,
 - Is proportionate to the aims being pursued; and,
 - Is related to the prevention of crime or, the protection of public order or health or the protection of the rights and freedoms of others.
- 7.4 The Sub-Committee must consider each application on its own merits, and in accordance with the principles of natural justice, as well as the provisions of the Licensing Act 2003. All relevant factors must be taken into account, and all irrelevant factors must be disregarded.
- 7.5 All applications before the Sub-Committee must be considered against the backdrop of anti-discriminatory legislation including the Equality Act 2010 and in accordance with the Council's current Equality Strategy.
- 7.6 In accordance with Section 17 of the Crime and Disorder Act 1998 the Council is under a duty to exercise its functions with due regard to the likely effect on, and the need to do all it reasonably can to prevent, crime and disorder in its areas. The possible crime and disorder implications are clearly relevant factors in the consideration of all applications and this is re-emphasised by the Licensing Act 2003 itself. In giving "due regard" to these possible implications members will consider and weigh up all the information available and representations made, including those from Responsible Authorities and any other person(s).
- 7.7 The Sub-Committee are required to give reasons for their decision.

8. OPTIONS OPEN TO THE SUB-COMMITTEE

- 8.1 When considering this application the following options are available to the Sub-Committee:
- (a) Grant the Premises Licence as applied for;
 - (b) Grant the Premises Licence as applied for along with any additional conditions considered appropriate to promote one or more of the licensing objectives on which relevant representations have been received. This may include attaching different conditions to different parts of the premises or to different licensable activities.
 - (c) Grant the Premises Licence but exclude certain licensable activities from the licence or reduce the hours being sought during which the licensable activities may take place; or
 - (d) Reject the whole or part of the Premises Licence application.

9 BACKGROUND PAPERS

- Licensing Act 2003
- Home Office Guidance issued under section 182 of the Licensing Act 2003 (April 2018)
- Chichester District Council's Statement of Licensing Policy 2016 - 2021

10 **ATTACHMENTS**

- Attachment A:** A plan depicting the application site and local area in relation to the representations received by the Licensing Authority.
- Attachment B:** Copy of the complete Premises Licence application.
- Attachment C:** Copy of all relevant representations and, where applicable, details of any successful mediation.
- Attachment D:** Previously granted Premises Licence for Tom Kerridge presents 'Pub in the Park' at Oakland's Park, Chichester (Premises Licence number: 19/02302/LAPRE)
- Contact:** Mr L Foord
Divisional Manager
Communications, Licensing & Events
lfoord@chichester.gov.uk
01243 534742

20/00579/LAPRE – Land at Chichester College – Relevant Representations Received

	Responsible Authority	
1	Environmental Protection Team	

Public	Name of Representor	Address	Stance
2	Ms Susi Richardson	Not Provided	OBJECT
3	Dr Richard Staughton	21 Westgate, Chichester, PO19 3ET	OBJECT
4	Dr Clare Heath	21 Westgate, Chichester, PO19 3ET	OBJECT
5	Mr John Davies	31 Westgate, Chichester, PO19 3EZ	OBJECT
6	Mr David Setchell	21 St Bartholomews Close, Chichester, PO19 3EP	OBJECT
7	Mrs Gill Melliush	3 Mount Lane, Chichester, PO19 3DQ	OBJECT
8	Mr Anthony Quail	44 Westgate, Chichester, PO19 3EU	OBJECT
9	Mrs Sarah Quail	44 Westgate, Chichester, PO19 3EU	OBJECT
10	Mr Vincent Waldron	72 Westgate, Chichester, PO19 3HH	OBJECT
11	Mrs Francesca Waldron	72 Westgate, Chichester, PO19 3HH	OBJECT

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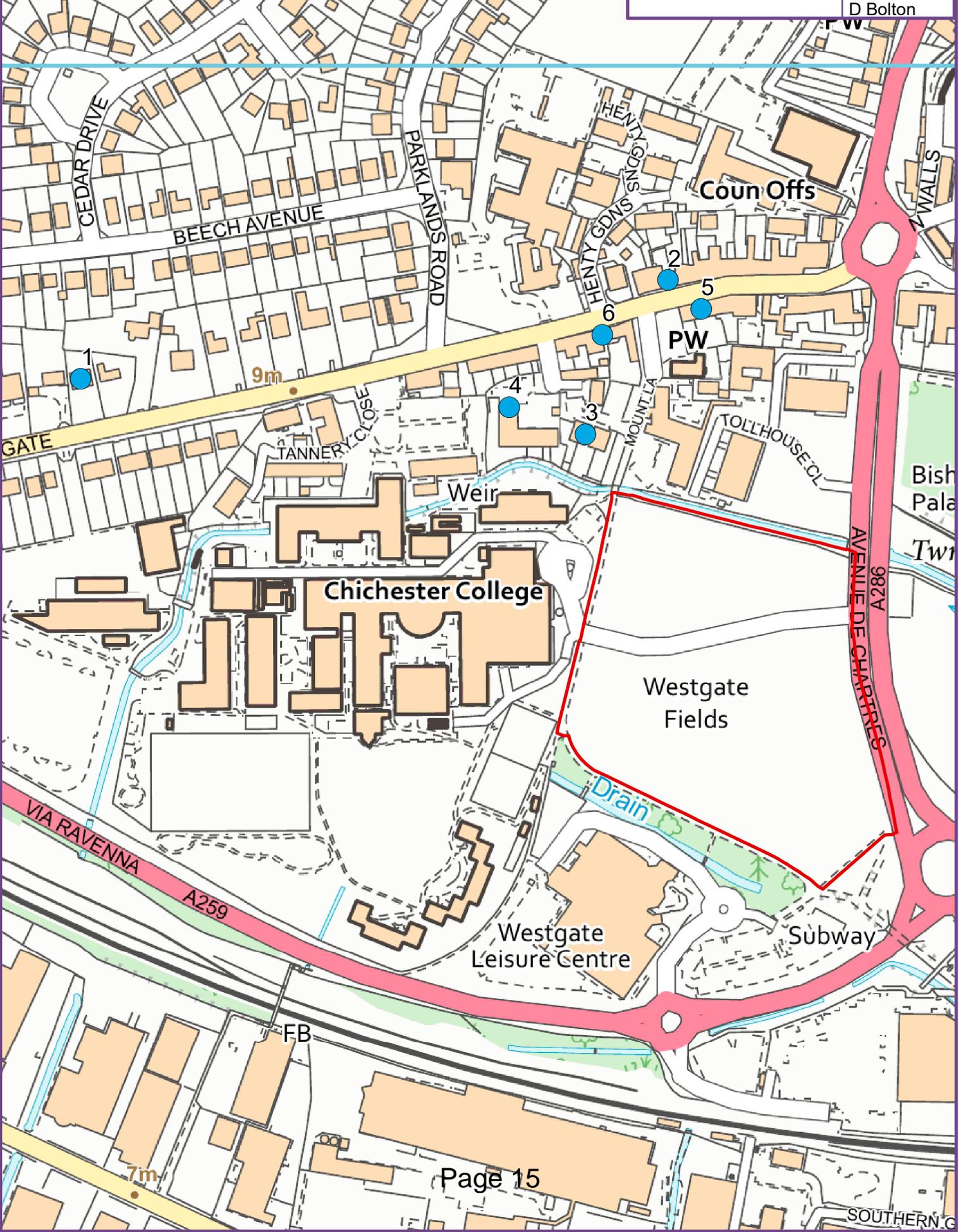
Westgate Fields (land at Chichester College)

- Representations
- Site

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 Chichester District Council,
 East Pallant House, 1 East Pallant,
 Chichester, West Sussex, PO19 1TY.



Location of representors	1:3,069
	29/05/2020
	D Bolton



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FORM: L09

Case Reference Number:
(office use only)

LICENSING AUTHORITY

Chichester District Council, East Pallant House, East Pallant, Chichester, West Sussex, PO19 1TY

Application for a Premises Licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We (insert name(s) of applicant)Brand Events TM Ltd..... apply for a Premises Licence under Section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant Licensing Authority in accordance with Section 12 of the Licensing Act 2003.

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description
Chichester College
Westgate Fields,
Post town: Chichester
Postcode: PO19 1SB

Telephone number at premises (if any) n/a

Non domestic rateable value of premises £0

Part 2 – Applicant Details

Please state whether you are applying for a Premises Licence as:

- a) an individual or individuals*
b) a person other than an individual*
i. as a limited company/limited liability partnership
ii. as a partnership (other than limited liability)
iii. as an unincorporated association or
iv. other (for example a statutory corporation)

- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the Chief Officer of Police of a police force in England and Wales please complete section (B)

*If you are applying as a person described in (a) or (b) please confirm:

Please tick

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

Statutory function; or

A function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname First names

I am 18 years old or over Please tick if yes

Date of Birth Nationality

Current residential address if different from premises address

Post Town Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online via right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname

First names

I am 18 years old or over

Please tick if yes

Date of Birth

Nationality

Current residential address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online via right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name: Brand Events TM Ltd
Address: 4 Vencourt Place London W6 9NU
Registered number (where applicable) 08742448
Description of applicant (for example, partnership, company, unincorporated association etc.) Private Limited Company
Telephone number (if any) 03300 555 745
E-mail address (optional) sarah-mayc@brandevents.co.uk

Part 3 - Operating Schedule

When do you want the Premises Licence to start?

Day	Month	Year
2	7	0 7 2 0 2 0

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

Please give a general description of the premises (please read guidance note 1)

'Tom Kerridge presents Pub in the Park' is a three-day food and music festival celebrating gastropub dining from across the UK. Under an invitation from Tom Kerridge, celebrity chefs will be producing Michelin starred dining, replicating dishes from each of their own pubs, whilst the audience enjoys live music and boutique shopping in a relaxed pub garden atmosphere.

The first Pub in the Park (PITP) took place in Marlow in May 2017. In 2018 we took this unique concept to four towns, Marlow, Bath, Tunbridge Wells and Knutsford drawing in over 67,000 people across the four shows. In 2019, we expanded into eight towns, Marlow, Leeds, Knutsford, Bath, Warwick, Tunbridge Wells, Chiswick and St Albans where we attracted 120,000 visitors. Following on from a successful tour, we plan to take the event in 2020 to Marlow, Essex, Warwick, Bath, Dulwich, Tunbridge Wells, Hackney, Hampshire, Chiswick and St. Albans. Each Pub in the Park will celebrate the best of British pub dining, combined with great live music, chef demonstrations, and other festival fun.

The event site is located on Chichester College. The space is an open park on the grounds of the College accessed from the A286.

The park is 32,000 m2. The proposed event is due to be held on the two green spaces in front of the college either side of Swieqi road.

Licensed activity such as the sale of alcohol and music entertainment will take place predominantly from temporary demountable structures, within the event site. The sale and consumption of alcohol will take place both within these structures and to outside areas within the event site.

Such likely activities include bars, wine and craft ale tasting sessions, restaurant style operations and music stages. Note; the premises license being applied for proposes a capacity of 4,999 persons on site at any one time. For clarity this includes all public, staff, contractors, chefs, performers and any other persons directly related to and specifically attending the PitP event, within the proposed footprint.

The license application is for an event to take place yearly and on an on-going basis.

If 5000 or more people are expected to attend the premises at any one time, please state the number expected to attend

What licensable activities do you intend to carry on from the premises? (Please see Sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- | | |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of a films take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon	11:00	20:45	Please give further details here (please read guidance note 4)	Both	x
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri	17:00	22:45	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	11:00	22:45			
Sun	11:00	22:45			

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			<p>State any seasonal variations for indoor sporting events (please read guidance note 5)</p>
Tue			
Wed			
Thur			
Fri			<p>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 6)</p>
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors		
Day	Start	Finish		Outdoors		
Mon			<p>Please give further details here (please read guidance note 4)</p>	Both		
Tue				<p>State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 5)</p>		
Wed						
Thur				<p>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list. (please read guidance note 6)</p>		
Fri						
Sat						
Sun						

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon	11:00	20:45	<p>Please give further details here (please read guidance note 4) The provision of playback of amplified / recorded music providing patrons with the opportunity to enjoy music accompanying the main event(s). This may take the form of background / incidental music to accompany a meal or background music played across the site across to the day to provide gentle ambience. Recorded / incidental music may be played throughout PITP show period.</p> <p>State any seasonal variations for the performance of live music (please read guidance note 5)</p> <p>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list. (Please read guidance note 6)</p>	Both	x
Tue					
Wed					
Thur					
Fri	17:00	22:45			
Sat	11:00	22:45			
Sun	11:00	22:45			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon	11:00	20:45	<p>Please give further details here (please read guidance note 4) The provision of playback of amplified / recorded music providing patrons with the opportunity to enjoy music accompanying the main event(s). This may take the form of background / incidental music to accompany a meal or background music played across the site across to the day to provide gentle ambience. Recorded / incidental music may be played throughout PITP show period.</p> <p>State any seasonal variations for the playing of recorded music (please read guidance note 5)</p> <p>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list. (please read guidance note 6)</p>	Both	x
Tue					
Wed					
Thur					
Fri	17:00	22:45			
Sat	11:00	22:45			
Sun	11:00	22:45			

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed				State any seasonal variations for the performance of dance (please read guidance note 5)	
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
				Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed				State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)	
Thur					
Fri			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within e), f) or g) at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sat					
Sun					

I

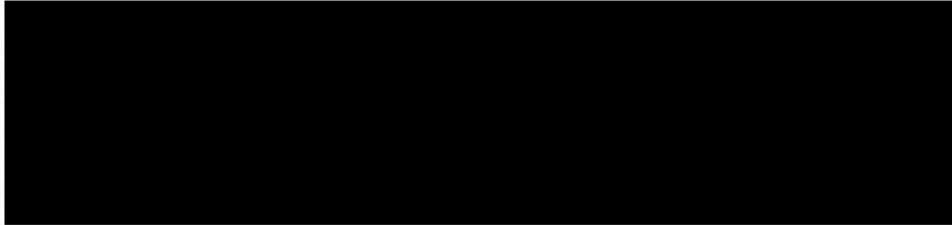
Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the sale of alcohol be for consumption on or off the premises or both – please tick (✓) (please read guidance note 8)	On the premises	
Day	Start	Finish		Off the premises	
Mon	11:00	20:30	State any seasonal variations for the supply of alcohol (please read guidance note 5)	Both	x
Tue					
Wed			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Thur					
Fri	17:00	22:30			
Sat	11:00	22:30			
Sun	11:00	22:30			

State the name and details of the individual whom you wish to specify on the licence as Designated Premises Supervisor (please see declaration about the entitlement to work in the checklist at the end of the form):

Name: Katie Gaines



Personal Licence number (if known): 2018-00077-LAPER

Issuing Licensing Authority (if known): Hammersmith and Fulham

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

There is no planned adult entertainment or services for PITP.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	11:00	20:45	Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 6)
Tue			
Wed			
Thur			
Fri	17:00	22:45	
Sat	11:00	22:45	
Sun	11:00	22:45	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 10)

The Premises Licence shall be restricted to one 3 day event per calendar year therefore if the event opens on a Friday, it is only allowed to run Friday, Saturday and Sunday. However, if the event opens on a Saturday, it is only allowed to run Saturday, Sunday and Monday. Where the event takes place on Saturday, Sunday and Monday, the Monday must constitute a statutory bank holiday.
A copy of the statutory register may be in

Key Date 1 No later than 6 months prior to the proposed dates of the event taking place: - • The Premises Licence Holder shall notify all Responsible Authorities and SAGE of their intention to hold the event and the proposed date(s) it is to be held.

Key Date 2 No later than 120 days prior to the event taking place:
• The Premises Licence Holder shall consult with Council Highways and Police with regard to his proposals for traffic management, security and stewarding

Key Date 3 No later than 90 days prior to the event taking place:
• The Premises Licence Holder shall submit draft copies of the Event Management Plan to SAGE for consultation

Key Date 4 No later than 35 days prior to the event taking place:
• The Premises Licence Holder will submit final copies of the event management plan and any subsequent changes must immediately be brought to the attention of SAGE

Key Date 5 During the week immediately prior to the event and if requested to do so: • The Premises Licence Holder shall provide access to the event site to any member of SAGE or other Responsible Authority for the purposes of a site inspection and confirmation of compliance with the Event Safety Management Plan. All Events will be planned and managed by experienced professionals with a track record of large-scale outdoor public events and food event production.

- Carry out liaison and attendance at meetings as required with SAG representatives, enforcing agencies etc.
- Appropriate fencing will be installed around the event site perimeter to restrict access and to create safe working areas – as well as defining the limits of the licensed premises.
- Production of comprehensive risk assessments for each event and for the use of the licensed premise.
- Production of a schedule of all licensed activities.
- Collation and review of all necessary safety related documentation from third party suppliers.
- Production of detailed event safety management plan (ESMP).
- Entry to each event, regardless of type will be restricted to ticket / wristband access only.
- Numbers on site shall be regulated and monitored.
- Events shall all be given suitable lead time to ensure proper scheduling, appointment of reputable contractors etc.
- Provision of suitable food hygiene facilities such as hot and cold hand wash facilities, cold stores, food hygiene inspections, storage spaces, cleaning regimes, cleansing schedules and food management systems.
- Provision of sanitary facilities, hand-wash toilets etc in accordance with respective national guidance.
- Production of final versions of detailed site layout plan, showing clear ingress / egress routes, audience circulation areas, welfare, medical facilities etc.
- Establish clear method of communication between all key personnel on site in the event of a minor and major incident.
- Facilities shall be established for use by less abled patrons such as toilets and access routes.
- Designated parking areas shall be established and managed by experienced traffic management providers.
- To undertake site cleansing operations in order to manage litter on site and to provide staff, waste receptacles etc and to ensure a large build-up of waste on site is not permitted
- The organisers shall ensure that detailed contingency and cancellation policies and procedures are

in place for each event.

b) The prevention of crime and disorder

Engagement of competent and experienced security company who shall provide a detailed crowd management plan depending on the size and nature of the event.

- Provision of event control operation to oversee the safe management of the event and to coordinate resources and contingencies in the event of an incident.
- Provision of competent and experienced stewarding and security personnel.
- Provision of SIA accredited staff at key points to carry out specific jobs, namely bar areas, eviction etc
- Remove any items of contraband from patrons and agree chain of custody with local police.
- Advance liaison with police to identify any trends / intelligence which may surround a particular group or audience profile.
- A list of all persons evicted from the event site will be logged and handed over to the police if required.
- PitP has produced specific Alcohol and Drugs policies. These will be communicated out to all relevant staff.

c) Public safety

- A general assessment of the site has been carried out and its suitability as a venue confirmed.
- There are numerous escape routes afforded throughout the event site and into places of relative safety.
- Enclosed venues shall be subject to specific fire risk assessments.
- Engagement of competent suppliers and service providers.
- Engagement of experienced event safety advisors.
- The proposed site provide ample footprint for the proposed content and activities.
- Seating will be provided though a mixture of temporary seating installations plastic furniture and or picnic bench style provisions.
- All temporary structures and other major infrastructure elements will be subject to a formal sign off by a competent person prior to use of opening.
- Installation, distribution and sign off of temporary electrical systems to be carried out by a competent professional contractor.
- Provision of appropriate medical and welfare facilities, which are clearly signed and staffed for the duration of the event.
- Access to fresh and tested drinking water for working personnel and members of the public.
- Production of detailed fire safety assessment and ensure all necessary controls are in place and monitored throughout the event period.
- Access to potentially hazardous areas will be restricted to members of the public and unauthorised personnel.
- The location of significant buried services will be established and communicated to relevant personnel.
- Generators and other electrical / technical areas shall only be accessible by technical crew, contractors and event staff.
- Appropriate warning signage will be prominently displayed to advise of potential hazards on site.
- A suitable and sufficient front of stage barrier will be installed and signed off by a competent person.
- Lighting levels throughout the event site will be set to allow patrons to clearly navigate their way around the site.
- Non-essential vehicle movement shall not be permitted on site during the public opening period. Any essential vehicle movement shall be carried out using a banksman.
- Production and or servicing vehicles shall use the back of house / production roads SFARP.
- No alcohol shall be served in glass vessels* and patrons shall not be permitted to bring glass onto site. * With the exception of managed taster sessions and master classes, and VIP Enclosures
- Weather monitoring shall take place during the build, event and break periods and appropriate contingency plans (predominantly for high winds, lightning and heavy rains) shall be in place.

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d) The prevention of public nuisance

- A noise management plan and propagation tests shall be produced and carried out for each event if required.
- Dedicated noise complaint line during key events for local residents to contact if noise levels become a nuisance. At least three calendar months in advance of the event taking place, the Premises Licence Holder shall submit to the Environmental Protection Department a "Noise Management Plan" for prior written approval in advance of the event taking place. Thereafter, the approved "Noise Management Plan" shall be observed and complied with in full.
- Limited overnight work shall be carried out during the build or break periods.
- The position of direct lighting (e.g. tower lights) shall not be in such a way which affects local residents but must be balanced to provide adequate / suitable lighting levels for navigation in and around the site.
- No build-up of litter or waste will be permitted anywhere out of the event site or on local highways.
- The event shall minimise the effect on the environment where possible
- Encourage patrons to share transport to minimise disruption and environmental impact SFARP.
- Consultation shall be carried out with local residents via engagement local groups and councils wherever possible.
- Traffic Management Plan to minimise impact on local environs and facilitate ready access to and from the event site.
- Every effort will be made to prevent pollution of any watercourse

e) The protection of children from harm

- No under 16's are permitted on site without a responsible adult.
- No under 16's shall work at the licensed site unless a suitable and sufficient Risk Assessment has been carried out and all control measures effectively implemented.
- Provision of DBS accredited personnel on site.
- Challenge 25 rule for the sale of alcohol shall be adopted for the event.
- Any films shown shall have appropriate age certification or theatre shows etc with adult content will be clearly advertised.
- Any persons believed to be drinking under-age shall be intercepted by security personnel and alcohol disposed of.

Please tick ✓

• I have made or enclosed payment of the fee.	X
• I have enclosed a plan of the premises.	X
• I have sent copies of this application and the plan to Responsible Authorities and others where applicable.	X
• I have enclosed the consent form completed by the individual I wish to be Designated Premises Supervisor, if applicable.	X
• I understand that I must now advertise my application.	X
• I understand that if I do not comply with the above requirements my application will be rejected.	X
• [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).	X

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s Solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
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Signature 

Date 16th April 2020

Capacity OPERATIONS MANAGER

For joint applications, signature of 2nd applicant or 2nd applicant’s Solicitor or other authorised agent (see guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature

Date

Capacity

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)	
Sarah-May Clarke 4 Vencourt Place Hammersmith	
Post town: London	Postcode: W6 9NU

Telephone number (if any)

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)
sarah-mayc@brandevents.co.uk

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the

performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
 14. This is the address which we shall use to correspond with you about this application.
 15. **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and

- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicants date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicants right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.



LICENSING AUTHORITY

Chichester District Council, East Pallant House, East Pallant, Chichester, West Sussex, PO19 1TY

Consent of individual to being specified as Designated Premises Supervisor under the Licensing Act 2003

I ... KATIE GAINES (full name of prospective premises supervisor)

of [redacted]
[redacted] home address of prospective premises supervisor)

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for PREMISES LICENCE (type of application)

by BRAND EVENTS TM LTD (name of applicant)

relating to a premises licence N/A (number of existing licence, if any)

for PUB IN THE PARK - CHICHESTER

COLLEGE (name and address of premises to which the application relates)
WESTGATE FIELDS

and any premises licence to be granted or varied in respect of this application made

by BRAND EVENTS TM LTD (name of applicant)

concerning the supply of alcohol at CHICHESTER COLLEGE

WESTGATE FIELDS (name and address of premises to which application relates).
PO19 1SB

I also confirm that I am entitled to work in United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number 2018-00071-LAPER (insert personal licence number, if any)

Personal licence issuing authority HAMMERSMITH & FULHAM
LONDON W8 9GJ

..... (insert name and address and telephone number of personal licence issuing authority, if any)

Signed [redacted]

Name (please print) KATIE GAINES

Dated 14.04.2020

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PUB IN THE PARK

brand·events

Event PitP 2020 Chichester

Plan Title Overview

Version v1.0 | 06.04.20

Date 06 April 2020

Scale Not to scale

KEY

	Cabins
	Kitchen
	Artisan Stall
	Shopping Village
	Marquee
	Saddlespan
	Space Only
	Stage
	FAF
	Toilet Block
	Generator
	Trackway
	Fencing
	Water Line/ Water Point
	Main Entrance
	Emergency Exit



Westgate Leisure Centre

Entrance

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Proposed Event Site – Licensable Area



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Pub in the Park Licence Application 20/00579/L

I was puzzled by the rather vague notices on Westgate Fields referring to a possible 3 day event with no details of exactly what type of event or when. I contacted the CDC Licence Department who cited the above application number (I do not understand why this reference number was not attached to the public notice). I now understand that it is proposed to hold a Tom Kerridge event "Pub in the Park", which their website quotes as occurring from Friday 14 August through to Sunday 16 August 2020. The "Pub in the Park" website also implies there will be music at the event. As a resident close to Westgate Fields, I wish to state that I object strongly to this application.

First, I do not understand why CDC should be supporting such a commercial event, which is parachuted into the city as a block package and which does **absolutely nothing** to promote or encourage any of the **existing** commercial businesses within the city. The existing pubs and restaurants are suffering and hard pressed at the best of times and after this lockdown will be desperate to get back into normal operations. The very last thing they need is the imposition of a "celebrity" package designed totally to promote Tom Kerridge and to take business away from local pubs and restaurants. CDC should have **nothing** to do with such "bought-in" packages but should rather promote and support local activities.

Regarding the location of the event, I understand that it was originally intended for Oaklands Park, (a much bigger and more spread-out venue than Westgate Fields). Why was it decided not to continue with that proposal?

Examining the contents of the application, I am surprised that the application does not include any details at all about the event nor any analysis of the likely impacts on the surrounding area and the environment. Are these meant to be specified in a later application document?

In particular, how many people are expected to attend (maximum impact), and what are the traffic/parking arrangements, What use, if any, is to be made of adjacent facilities at Chichester College or Westgate Leisure Centre? Is there an environmental impact statement or a noise pollution analysis? What are the proposals for clear up and the return of the area to normal use and conditions?

In the absence of such information and clarification, I have had to rely on the Pub in the Park drawing (v1.0 dated 06.04.20) for the remainder of my comments, The event area can be divided into two sections:

- VIP and Times tents, toilets, yurts etc located south of the College Access road
- and the Tom Kerridge chef demo stage and campsite north of that road.

I am particularly concerned about the latter area which borders the conservation area along Westgate.

In this residential area, **within 100m** of the event boundary, you will find:

- Marriott House (a carehome with up to 93 residents, mostly elderly)
- Mount Lane, nos. 1-4 (Town Houses)
- St Bartholomews Close - nos.1-23 (mixture of houses and flats)
- Tollhouse Close - nos, 1-25 (block of luxury flats and townhouses)

In addition, **within 250m**, there are the houses along Westgate, plus the houses and residential blocks of flats in Henty Gardens, in all making at least another 100 residences that will certainly be impacted by the event activities.

The drawing also mentions a campsite in the north west corner of the site. I understand that this will be for the use of the organisers' staff rather than the general public. However, one must question allowing **any** camping so close to residential properties, especially when there are hotels and other accommodation in the city, who would be only too pleased to receive more guests and get some local benefit from such an event.

In summary the activities proposed should be inappropriate and **NOT** be allowed to take place in such a quiet part of the city. Please refuse this application.

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Licensing Authority
LICENSED PREMISES COMPLAINT SHEET

Please return completed form by:

Email to: licensing@chichester.gov.uk; or

Post to: Licensing Team, Housing & Environment Services, Chichester District Council, East Pallant House, 1 East Pallant, Chichester, West Sussex, PO19 1TY

Complainant Details

Name(s): (Mr/Mrs/Miss/Ms/Dr) Mr David Setchell

Address: 21 St Bartholomews Close

Chichester Postcode: PO19 3EP

Contact Number(s): Home: [REDACTED] Work:

Mobile: [REDACTED] Email:

Do you wish to remain anonymous? Yes No

Signature: [REDACTED] Date: 13/5/20

Complaint Details

Name and Address of Premises: 20/22579/lapre

Details of Complaint: *(please specify any appropriate date(s) and time(s) etc)* _____

I fully endorse Mr John Davies letter of the 30th April. I am of the opinion that such an event will seriously interfere with our right to a peaceful life. Not to mention the likely damage and possible interference with property.

(carry on overleaf)

FORM: L49

Case Reference Number: 20/00579/L

Representation Form – Licensing Act 2003

This Licensing Authority has developed this form to assist those wishing to submit a representation in relation to applications associated with Premises Licences or Club Premises Certificates under the Licensing Act 2003.

If you are completing the form by hand, please write legibly in block capitals and in black ink. You may wish to keep a copy of the completed form for your records and be sure that it is received by us prior to the appropriate closing date.

Please be aware that names and addresses of all parties making a representation will be made publicly available. In addition you may be asked to attend a committee hearing in order that the application can be determined.

It is possible to submit the completed form by either of the following methods:

Email to: licensing@chichester.gov.uk

Post to: Licensing Team, Housing & Environment Services, Chichester District Council, East Pallant House, 1 East Pallant, Chichester, West Sussex, PO19 1TY

We, ANTHONY AND SARAH QUAIL wish to make a representation in relation to the new/variation Premises Licence/Club Premises Certificate (*delete as appropriate*) application that has been submitted in respect of the premises described in Part 1 below.

Part 1 – Details of premises or club premises

Address of premises/club premises, or if none, ordnance survey map reference or description

Brand Events TM Ltd

Applicant name (*if known*)

Application number (*if known*)

20/00579/L

Part 2 – Details of person(s) making representation

Name(s) Mr Anthony Quail and Mrs Sarah Quail
Address(es) 44 Westgate, Chichester, PO19 3EU

Address for correspondence if different to above

Part 3 – Details of representation

This representation relates to the following licensing objective(s)

Please tick one or more boxes ✓

The prevention of crime and disorder

✓

Public safety

✓

The prevention of public nuisance

✓

The protection of children from harm

✓

Please state the ground(s) for making the representation

(a) The prevention of crime and disorder

Where there is alcohol for sale there is always a risk of disorder. Recent events in Priory Park have proved this on almost each occasion it has been used for activities where alcohol is for sale.

(b) Public safety

The notice of the application which we have seen on the railings of the Mount Lane bridge is for events generally on Westgate Fields. However, we understand that a specific application has been submitted to the District Council (presupposing we assume that the general application is successful), to hold an event on Westgate Fields over the weekend of Friday 14 August to Sunday 16 August 2020. We are addressing the specific application. However, most of what we have to say is pertinent to the general application and should be considered within the context of that general application.

Re Brand Events TM Ltd application

Yes, there has been some easing of current lockdown restrictions this week (beginning Monday 11 May 2020), and we must hope that by mid-August 2020 these restrictions will have been eased further but it is questionable whether an event of this likely size and sort can take place without close contact between individuals.

Until a vaccine has been introduced and the general public inoculated, events such as this proposed venture should be placed on-hold.

(c) The prevention of public nuisance

There is **no impact assessment** with this application so we shall do our best to collate those issues which we think you should consider.

First of all, there is the question of **noise**. There will be **live music** at this event and the persistent thump of the likely programme will be an intolerable infringement of local residents' rights to enjoy peace and quiet of a weekend. We would remind you that there are almost 100 elderly and very frail people living alongside Westgate Fields in Marriott House, and large numbers (at least another 200) of similarly aged and frail people, living in the adjacent flats of Tollhouse Close and nearby Henty Gardens.

As for us, we live almost opposite Mount Lane on Westgate and we shall certainly hear the music as will our neighbours in Mount Lane, Westgate, St Bartholomew's Close and Tannery Close.

There is also the issue of **parking**. There is nothing in the application about likely numbers and should this event be overwhelmed, where will the cars go?

And will there be adequate **toilet provision**? We recall an infamous 'Love Albert Road' (Southsea) event not so long ago when the public, caught short, were relieving themselves in residents' front gardens, adjacent to Albert Road, as there were not enough mobile loos provided by the organisers.

If you are minded to agree this application then you should insist that, shades of Glastonbury, individuals should book and pay in advance. Only then can the event be responsibly managed and the right numbers of parking spaces and toilets in particular, be provided.

(d) The protection of children from harm

See para (b) above

Please provide any additional information to support this representation

We do question whether an event of this sort, which has been parachuted into the city, will do anything for our economic well-being. The only people who are likely to benefit will be Tom Kerridge and his team.

Why is the District Council not promoting an event to showcase the local hospitality industry which, goodness knows, will need help to get off the ground again later in the year.

Part 3 – Signatures

Declaration

We certify that the information contained within this form is correct to the best of our knowledge.



Signature:

Name: AH QUAIL

Date: 13 May 2020

Signature:



Name: SE QUAIL

Date: 13 May 2020

Useful contact details:

Tel: 01243 534740

Email: licensing@chichester.gov.uk

Fax: 01243 776766

Web: <http://www.chichester.gov.uk/licensing>

(v4 – 27.05.16)

Subject: FW: 20/00579/LAPRE - Licensing Act 2003 Premises Licence application by Brand Events TM Limited at Chichester College, Avenue De Chartres, Chichester, West Sussex PO19 1SB

From: Timothy Horne <THorne@chichester.gov.uk>

Sent: 14 May 2020 16:51

To: Licensing <Licensing@chichester.gov.uk>; Helena Giudici <hgiudici@chichester.gov.uk>

Cc: David Knowles-Ley <Dknowles-Ley@chichester.gov.uk>; Laurence Foord <LFoord@chichester.gov.uk>; Simon Ballard <SBallard@chichester.gov.uk>; 'Katie Caines' (katiec@brandevents.co.uk) <katiec@brandevents.co.uk>

Subject: 20/00579/LAPRE - Licensing Act 2003 Premises Licence application by Brand Events TM Limited at Chichester College, Avenue De Chartres, Chichester, West Sussex PO19 1SB

Dear Helena

Please accept this email as a formal representation with regard to the above premises licence application.

Having examined the above application and operating schedule, as the responsible authority for the control of public nuisance, I make the following representations with regard to the application as I consider the proposals will not meet the licensing objectives on the following grounds:

Prevention of public nuisance

1. The licensing application does not currently contain sufficient assessment of the control of noise to demonstrate that activities will not give rise to public nuisance; and
2. There is inadequate and insufficient information about the measures for prevention of public nuisance with respect to noise at the premises.

In order to adequately safeguard against the potential for Public Nuisance the following condition is considered a necessary stipulation on any premises licence that may be granted:

“At least three calendar months in advance of any event taking place, the Premises Licence Holder shall submit to the Environmental Protection Department a “Noise Management Plan” for prior written approval. Thereafter, any approved “Noise Management Plan” shall be observed and complied with in full. Subject to Environmental Protection being satisfied, written approval will be given no later than two months in advance of an event taking place with any modifications only being made with the consent of Environmental Protection”

Noise control measures that have already been proposed, as part of the premises license application, shall be included in any Noise Management Plan submission. Additional controls will also be included, as deemed necessary by our department.

It is understood that Acoustic Consultants Joynes and Nash would be commissioned to oversee noise control for the event should a premises licence be granted. It would be the intention for our department to meet with the consultants, on site prior, to the submission of any Noise Management Plan to agree adequate controls. It is envisaged that the positioning of the main stage and speakers and the acceptable number and placement of monitoring positions would be

decided during any site visit. Acceptable Music Noise Levels, at the boundary of sensitive receptors, would be set with consideration to the current Code of Practice on Environmental Noise Control from Concerts (1995). The Noise Management Plan would address issues relating to the siting and screening of generators and plant.

It is noted that an Event Management Plan would be approved through a Safety Advisory Group (SAG) process. Issues pertaining to lighting, site set up and take down and waste disposal will be adequately addressed through this process.

In summary, our department would not object to premises license subject to the above stipulation. The potential for Public Nuisance would be adequately controlled through the above measures.

Any queries, please do not hesitate to contact.

Regards



Timothy Horne

Principal Environmental Health Officer
Environment
Chichester District Council

Ext: 22297 | Tel: 01243785166 | thorne@chichester.gov.uk | Fax: 01243 776766

<http://www.chichester.gov.uk>



Sent: 21 May 2020 10:43:23 +0000
Subject: FW: Objection to planning application 20/00579/LAPRE College Green Planning Application

-----Original Message-----

From: Richard Staughton [REDACTED]
Sent: 14 May 2020 11:55
To: dcplanning shared
Cc: Sec Wgra; RichardsonSusi; NeighbourRichard9
Subject: Objection to planning application 20/00579/LAPRE College Green Planning Application

Dear Sirs, Re: 20/00579/LAPRE?- College Green Planning Application

My wife (Dr Clare Heath) and I wish to object in the strongest terms to this frivolous application empty of any local community gain.

There will be no advantage to local shops, pubs, restaurants as the events seems self sufficient providing music and food.

The list of potential local harm is long: 1) Extra noise. 2) Increased extra traffic 3) increased parking problems leading to further possible

decreased footfall to the few remaining local independent pubs, restaurants and hotels already desperately struggling as a result of the Covid pandemic

The loss of vital green space used constantly by dog walkers, joggers, for sports and by families, albeit temporarily, is against the spirit of

This small community "green lung". There would doubtless be semi long term damage to the currently beautifully maintained turf.

Why is such a project even being considered? What possible advantage does it have to give to the people of Chichester? Moreover

It might act as a precedent for further even more undesirable "events". Please refuse this application.

Yours faithfully, Dr Richard C D Staughton LVO. FRCP. 21 Westgate, Chichester PO19 3ET

LEGAL DISCLAIMER

Communications on or through Chichester District Council's computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

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FORM: L49

Case Reference Number: 20/00579/L

Representation Form – Licensing Act 2003

This Licensing Authority has developed this form to assist those wishing to submit a representation in relation to applications associated with Premises Licences or Club Premises Certificates under the Licensing Act 2003.

If you are completing the form by hand, please write legibly in block capitals and in black ink. You may wish to keep a copy of the completed form for your records and be sure that it is received by us prior to the appropriate closing date.

Please be aware that names and addresses of all parties making a representation will be made publicly available. In addition you may be asked to attend a committee hearing in order that the application can be determined.

It is possible to submit the completed form by either of the following methods:

Email to: licensing@chichester.gov.uk

Post to: Licensing Team, Housing & Environment Services, Chichester District Council, East Pallant House, 1 East Pallant, Chichester, West Sussex, PO19 1TY

We, Vincent and Francesca Waldron wish to make a representation in relation to the new/variation Premises Licence/Club Premises Certificate (*delete as appropriate*) application that has been submitted in respect of the premises described in Part 1 below.

Part 1 – Details of premises or club premises

Address of premises/club premises, or if none, ordnance survey map reference or description

Brand Events TM Ltd

Applicant name (*if known*)

Application number (*if known*)

20/00579/L

Part 2 – Details of person(s) making representation

Name(s) Mr Vincent Waldron & Mrs Francesca Waldron
Address(es) 72 Westgate, Chichester, PO19 3EU

Address for correspondence if different to above

Part 3 – Details of representation

This representation relates to the following licensing objective(s)

Please tick one or more boxes ✓

The prevention of crime and disorder

Public safety

The prevention of public nuisance

The protection of children from harm

Please state the ground(s) for making the representation

(a) The prevention of crime and disorder

Where there is alcohol for sale there is always a risk of disorder. Recent events in Priory Park have proved this on almost each occasion it has been used for activities where alcohol is for sale.

(b) Public safety

The notice of the application which we have seen on the railings of the Mount Lane bridge is for events generally on Westgate Fields. However, we understand that a specific application has been submitted to the District Council (presupposing we assume that the general application is successful), to hold an event on Westgate Fields over the weekend of Friday 14 August to Sunday 16 August 2020. We are addressing the specific application. However, most of what we have to say is pertinent to the general application and should be considered within the context of that general application.

Re Brand Events TM Ltd application

While there has been some easing of current lockdown restrictions this week (beginning Monday 11 May 2020), and we must hope that by mid-August 2020 these restrictions will have been eased further, it is questionable whether an event of this likely size and sort can take place without close contact between individuals.

Until a vaccine has been introduced and the general public inoculated, events such as this proposed venture should be placed on-hold, especially considering the age of many of the residents likely to be affected by this event.

(c) The prevention of public nuisance

There is **no impact assessment** with this application so we shall do our best to collate those issues which we think you should consider.

First of all, there is the question of **noise**. There will be **live music** at this event and the persistent thump of the likely programme will be an intolerable infringement of local residents' rights to enjoy peace and quiet of a weekend. We would remind you that there are almost 100 elderly and very frail people living alongside Westgate Fields in Marriott House, and large numbers (at least another 200) of similarly aged and frail people, living in the adjacent flats of Tollhouse Close and nearby Henty Gardens.

As for us, we live just across the road from the back entrance of the College and we shall certainly hear the music as will our neighbours in Westgate, especially those .in odd-numbered houses across the road.

There is also the issue of **parking**. There is nothing in the application about likely numbers and should this event be overwhelmed, where will the cars go?

And will there be adequate **toilet provision**?

If you are minded to agree this application then you should insist that, like Glastonbury, individuals should book and pay in advance. Only then can the event be responsibly managed and the right numbers of parking spaces and toilets in particular, be provided.

(d) The protection of children from harm

See para (b) above

Please provide any additional information to support this representation

We question whether an event of this sort, which has been parachuted into the city, will do anything for our economic well-being. The only people who are likely to benefit will be Tom Kerridge and his team.

Why is the District Council not promoting an event to showcase the local hospitality industry which will need help to get off the ground again later in the year?

Also, why has a proposed event that will affect the whole of the Westgate area over a complete weekend not been adequately notified to all those it will impact?

Part 3 – Signatures

Declaration

We certify that the information contained within this form is correct to the best of our knowledge.

Signature:



Name: V A Waldron

Date: 14 May 2020

Signature:



Name: F S Waldron

Date: 14 May 2020

Useful contact details:

Tel: 01243 534740

Email: licensing@chichester.gov.uk

Fax: 01243 776766

Web: <http://www.chichester.gov.uk/licensing>

(v4 – 27.05.16)



FORM: L49

Case Reference Number: 20/00579/LAPRE

Representation Form – Licensing Act 2003

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Please be aware that names and addresses of all parties making a representation will be made publicly available. In addition you may be asked to attend a committee hearing in order that the application can be determined.

It is possible to submit the completed form by either of the following methods:

Email to: licensing@chichester.gov.uk

Post to: Licensing Team, Housing & Environment Services, Chichester District Council, East Pallant House, 1 East Pallant, Chichester, West Sussex, PO19 1TY

I/we Mrs G Mellhuish wish to make a representation in relation to the new/variation Premises Licence/Club Premises Certificate (*delete as appropriate*) application that has been submitted in respect of the premises described in Part 1 below.

Part 1 – Details of premises or club premises

Address of premises/club premises, or if none, ordnance survey map reference or description Westgate Fields, Avenue de Chartres, Chichester College
--

Applicant name (<i>if known</i>) Brand Events TM Ltd

Application number (<i>if known</i>) 20/00579/LAPRE
--

[Empty box]

Part 2 – Details of person(s) making representation

Name(s) Gill Mellhuish	
Address(es) 3 Mount Lane, Westgate, Chichester	
Home:	Work:
Mobile:	[Redacted]
Address for correspondence if different to above	

Part 3 – Details of representation

This representation relates to the following licensing objective(s)

Please tick one or more boxes ✓

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Please state the ground(s) for making the representation

(a) The prevention of crime and disorder

With the sale of alcohol and the late hours of operation, there will inevitably be some problems

(b) Public safety

There is a river nearby and a busy main road. The area is arguably not large enough to accommodate up to 4999 people.

(c) The prevention of public nuisance

This could arise where the open air pub event would endanger the health or comfort of the public or obstruct the public in the enjoyment of the exercise or enjoyment of rights common to all. This event will arguably affect the health of the adjacent Marriott care home who have dementia and frail patients, and the local residents whose homes are in close proximity. The event is applying for a three day license for alcohol, food and live music and generators which will cause noise, smells from cooking and rubbish and light pollution. The noise will undoubtedly cause distress to the residents of the care home particularly those with dementia who cannot deal with loud noise. In addition many of the residential properties nearby are occupied by retired residents.

(d) The protection of children from harm

Please provide any additional information to support this representation

All mass gatherings have been cancelled due to the Coronavirus and Lockdown. Furloughing will continue until the end of July and beyond which implies that the Government is not intending to open hospitality until after that date. It is irresponsible in the current times to even contemplate such an application. The licence application for this venue sits in close proximity to a care home for the elderly and dementia patients who cannot deal with noise. Many of the local residents nearby are over the age of 70. It is rather disappointing to advertise the application at this time when many local residents will not have seen it or had the opportunity to consider it as they are required to stay at home due to the virus. I only found out about it today through a neighbour and the objections must be lodged by tonight.

Also, the whole town population of hospitality businesses are closed and suffering financial hardship so it seems disingenuous for the application to even be considered during these times.

Noise does travel. Occasionally students at the college halls play loud music when it is open which can be heard very clearly. The proposed event will be significantly louder with loud music.

The Westgate Fields currently provide a much needed green area for exercise during lockdown and is greatly enjoyed by the local community.

I understand there is an intention to set up a campsite on the boundary nearest my home and the care home by the river Lavant. This is a conservation area and should be protected.

The event expects up to 4999 people to attend. Westgate Fields is not really large enough to accommodate this number of people.

Part 3 – Signatures

Declaration

I/we certify that the information contained within this form is correct to the best of my/our knowledge.

Signature:



Signature:

Name: G. L. MELLHUIST

Name:

Date: 14/05/2020

Date:

Useful contact details:

Tel: 01243 534740

Fax: 01243 776766

Email: licensing@chichester.gov.uk

Web: <http://www.chichester.gov.uk/licensing>

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Lynda Brewster

From: dcplanning shared
Subject: FW: 20/00579/LAPRE College Green Planning Application

-----Original Message-----

From: Susan Richardson [REDACTED]
Sent: 14 May 2020 20:41
To: dcplanning shared
Subject: 20/00579/LAPRE College Green Planning Application

Good evening

I have tried to lodge my objection on the website, but it has changed and I have been unable to find the appropriate place.

I would like to object to the potential noise and grouping of large numbers of people being planned to assemble at this time when we are trying to protect the NHS and the older people who live in Chichester.

The potential anxiety that these festivals cause is totally unnecessary at this point in time and feel it is the interest of the majority if permission is withheld.

Thank you for accepting my points via Email.
Susi Richardson

[REDACTED]
Susi Richardson

Sent from my iPad Pro

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From: Timothy Horne
Sent: 26 May 2020 15:43:46 +0000
To: Helena Giudici;David Knowles-Ley
Cc: 'Sarah-May Clarke'
Subject: RE: 20/00579/LAPRE - Licensing Act 2003 Premises Licence application by Brand Events TM Limited at Chichester College, Avenue De Chartres, Chichester, West Sussex PO19 1SB

Hi Helena and David

Please accept this email as a formal representation with regard to the above premises licence application.

I have received a call from the applicant about their application which may be subject to a licensing hearing. I accept that for this year only we will not expect the three month provision of a noise management plan prior to the event date specified for 2020, albeit unlikely that any event is going ahead this year. If it is possible to hold any event following the social distancing protocol then I am prepared to shorten the period for a noise management plan submission to six weeks for 2020 only.

Therefore, the safeguard against the potential for Public Nuisance in the following condition is considered a necessary stipulation on any premises licence that may be granted be amended to six weeks for 2020, and then revert to three months in subsequent years.

“At least six weeks (substitute three months from 2021 onwards) in advance of any event taking place, the Premises Licence Holder shall submit to the Environmental Protection Department a “Noise Management Plan” for prior written approval. Thereafter, any approved “Noise Management Plan” shall be observed and complied with in full. Subject to Environmental Protection being satisfied, written approval will be given no later than one month (substitute two months from 2021 onwards) in advance of an event taking place with any modifications only being made with the consent of Environmental Protection”

Trust this makes good sense.



Timothy Horne

Principal Environmental Health Officer
Environment
Chichester District Council

Ext: 22297 | Tel: 01243785166 | thorne@chichester.gov.uk | Fax: 01243 776766

<http://www.chichester.gov.uk>



From: Sarah-May Clarke [<mailto:sarah-mayc@brandevents.co.uk>]
Sent: 26 May 2020 15:07
To: Timothy Horne; Helena Giudici
Cc: Laurence Foord; Katie Caines
Subject: RE: 20/00579/LAPRE - Licensing Act 2003 Premises Licence application by Brand Events TM Limited at Chichester College, Avenue De Chartres, Chichester, West Sussex PO19 1SB

Dear Timothy,

Thank you for taking the time to submit your representation to our premises licence application.

Further to our telephone conversation, please take this email as our acceptance to your condition on the licence however we would ask for 2020 to amend this to 6 weeks prior taking into account the current circumstances.

Therefore can we please re-word this condition that for 2020, we will submit the noise management plan 6 weeks prior to the event. Then from 2021 onwards, the condition can state that we will submit the noise management plan 3 months prior for approval.

Please let me know if you have any queries?

Looking forward to hearing from you.

Thank you
Sarah-May

SARAH-MAY CLARKE
OPERATIONS MANAGER
M: 07888 004 707
E: SARAH-MAYC@BRANDEVENTS.CO.UK

PUB IN THE PARK

From: Timothy Horne <THorne@chichester.gov.uk>

Sent: 14 May 2020 16:51

To: Licensing <Licensing@chichester.gov.uk>; Helena Giudici <hgiudici@chichester.gov.uk>

Cc: David Knowles-Ley <Dknowles-Ley@chichester.gov.uk>; Laurence Foord <LFoord@chichester.gov.uk>; Simon Ballard <SBallard@chichester.gov.uk>; Katie Caines <katiec@brandevents.co.uk>

Subject: 20/00579/LAPRE - Licensing Act 2003 Premises Licence application by Brand Events TM Limited at Chichester College, Avenue De Chartres, Chichester, West Sussex PO19 1SB

Dear Helena

Please accept this email as a formal representation with regard to the above premises licence application.

Having examined the above application and operating schedule, as the responsible authority for the control of public nuisance, I make the following representations with regard to the application as I consider the proposals will not meet the licensing objectives on the following grounds:

Prevention of public nuisance

1. The licensing application does not currently contain sufficient assessment of the control of noise to demonstrate that activities will not give rise to public nuisance; and
2. There is inadequate and insufficient information about the measures for prevention of public nuisance with respect to noise at the premises.

In order to adequately safeguard against the potential for Public Nuisance the following condition is considered a necessary stipulation on any premises licence that may be granted:

“At least three calendar months in advance of any event taking place, the Premises Licence Holder shall submit to the Environmental Protection Department a “Noise Management Plan” for prior written approval. Thereafter, any approved “Noise Management Plan” shall be observed and complied with in full. Subject to Environmental Protection being satisfied, written approval will be given no later than two months in advance of an event taking place with any modifications only being made with the consent of Environmental Protection”

Noise control measures that have already been proposed, as part of the premises license application, shall be included in any Noise Management Plan submission. Additional controls will also be included, as deemed necessary by our department.

It is understood that Acoustic Consultants Joynes and Nash would be commissioned to oversee noise control for the event should a premises licence be granted. It would be the intention for our department to meet with the consultants, on site prior, to the submission of any Noise Management Plan to agree adequate controls. It is envisaged that the positioning of the main stage and speakers and the acceptable number and placement of monitoring positions would be decided during any site visit. Acceptable Music Noise Levels, at the boundary of sensitive receptors, would be set with consideration to the current Code of Practice on Environmental Noise Control from Concerts (1995). The Noise Management Plan would address issues relating to the siting and screening of generators and plant.

It is noted that an Event Management Plan would be approved through a Safety Advisory Group (SAG) process. Issues pertaining to lighting, site set up and take down and waste disposal will be adequately addressed through this process.

In summary, our department would not object to premises license subject to the above stipulation. The potential for Public Nuisance would be adequately controlled through the above measures.

Any queries, please do not hesitate to contact.

Regards



Timothy Horne

Principal Environmental Health Officer
Environment
Chichester District Council

Ext: 22297 | Tel: 01243785166 | thorne@chichester.gov.uk | Fax: 01243 776766

<http://www.chichester.gov.uk>



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Mail-Admin@chichester.gov.uk

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Thank you for your feedback and providing us with an insight into your concerns surrounding our recent event application for Pub in the Park.

We have thoroughly read through your comments and please take this letter as a formal response to your representation.

The following are actions that Pub in the Park will undertake to alleviate the early operational concerns surrounding the event:

➤ **Noise Disturbance**

- Pub in the Park has appointed Joynes & Nash as our noise management consultant. The company is a leading consultancy for the live events industry. They have extensive experience of live music events and a proven track record of working with event organisers to enhance the audience's experience, whilst preserving the image of events and venues. They consider despite the many technical challenges' events bring, that relationships between all interested parties are of paramount importance.
- Joynes Nash have independently produced a noise management strategy that is a live document and will evolve alongside the site plans, feedback from the Safety Advisory Group and the Environmental Protection Officer.
- Joynes & Nash will have an on-site consultant throughout the live event days who will be constantly monitoring the noise levels from the front of house desk supported by static receptors in locations that will be agreed once the final stage position has been agreed with the Environmental Protection Officer.
- Joynes & Nash proactively monitors noise levels in accordance with NMP or in response to complaints to determine compliance with Licence or determine whether Public Nuisance exists.

➤ **Traffic Congestion**

- Pub in the Park has contracted Alpha Event Traffic Solution as our traffic management consultant.
- Alpha Event Traffic Solutions have independently produced a robust traffic management plan that will address, Production, Exhibitor and Visitor access and parking. This TMP will be a live document which will be updated following feedback from the safety advisory group.

➤ **COVID – 19**

- We are developing a robust COVID-19 plan that encourages social distancing in all elements of the event; build, show and break. This will be scrutinised by the local council before being signed off and will evolve alongside central government advice. This includes increasing the footprint of the event and reducing the total number of visitors onsite to allow for social distancing

➤ **Alcohol**

- Brand Events Brand Events TM Ltd are committed to ensuring that a safe environment is created for both working personnel and patrons attending the Pub in the Park event. To this end, a Responsible Alcohol Policy has been produced.
- In line with licensing legislation and as alcohol is being served and sold on site, the organisers promote compliance from all participants on site.
- All participants selling alcohol for consumption on site are aware of this policy.
- Any participant not operating in line with the policy may be asked to leave site and / or jeopardise their participation in the event.

➤ **Local businesses**

- We are in discussion with the BID and other local Chichester businesses and we will work closely with these organisations to ensure we don't disrupt their day-to-day running.
- We offer a variety of stand sizes and pitch fees to be part of the event in the hope that we encourage a range of exhibitors and brands to join us over the weekend.

We hope that this addresses your initial concerns about the event. Please be assured that we will endeavour to work with all park stakeholders to deliver an event that will cause as little disruption as possible. We are happy to arrange further face to face meetings to address individual concerns.

Please don't hesitate to contact us with anything further.

Best Regards,

Pub in the Park Operations Team



Licensing Act 2003
Premises Licence - Part A

Chichester District Council, East Pallant House,
1 East Pallant, Chichester, West Sussex, PO19 1TY

Premises Licence Number - 3815/19/02302/LAPRE

Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description, including post town, post code

Tom Kerridge Presents Pub In The Park
Oaklands Park
Wellington Road
Chichester
West Sussex

Telephone number 03300 555 745

Where the licence is time limited the dates

From 22 May 2020 to N/A

Licensable activities authorised by the licence

Activity	Location
Exhibition of a Film	Indoors and Outdoors
Performance of Live Music	Indoors and Outdoors
Playing of Recorded Music	Indoors and Outdoors
Sale by Retail of Alcohol	Indoors and Outdoors

The times the licence authorises the carrying out of licensable activities

Exhibition of a Film

Standard Days and Timings

Friday 17:00 - 22:45

Saturday and Sunday 11:00 - 22:45

Performance of Live Music

Standard Days and Timings

Friday 17:00 - 22:45

Saturday and Sunday 11:00 - 22:45

Signed:

[Redacted Signature]

Mr L Foord, Divisional Manager, Growth & Place

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Playing of Recorded Music

Standard Days and Timings

Friday 17:00 - 22:45

Saturday and Sunday 11:00 - 22:45

Sale by Retail of Alcohol

Standard Days and Timings

Friday 17:00 - 22:30

Saturday and Sunday 11:00 - 22:30

The opening hours of the premises

Standard Days and Timings

Friday 17:00 - 22:45

Saturday and Sunday 11:00 - 22:45

Non Standard Timings

Seasonal variation

None

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption on and off the premises.

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of Premises Licence

Brand Events TM Limited

4 Vencourt Place

London

W6 9NU

Email

Contact Phone Number



Registered number of holder, for example company number, charity number (where applicable)

Registered Business Number 08742448

Signed:


Mr L Foord, Divisional Manager, Growth & Place

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Name, address and telephone number of Designated Premises Supervisor where the Premises Licence authorises the supply of alcohol

Ms Katie Caines



Contact Phone Number



Personal Licence number and issuing authority of Personal Licence held by Designated Premises Supervisor where the Premises Licence authorises the supply of alcohol

Personal Licence Number – 2018-00077-LAPER

Licensing Authority – London Borough Of Hammersmith And Fulham

Annex 1 – Mandatory conditions

- 1 (1) Where a Premises Licence authorises the supply of alcohol, the licence must include the following conditions.
 - (2) The first condition is that no supply of alcohol may be made under the Premises Licence -
 - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or
 - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
 - (3) The second condition is that every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
- 2 (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a

Signed:

Mr L Foord, Divisional Manager, Growth & Place

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period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

3 The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

4 (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-

- (a) a holographic mark, or
- (b) an ultraviolet feature.

5 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1-

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula-

$$P = D + (D \times V)$$

where-

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence-

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

Signed:



Mr L Poord, Divisional Manager, Growth & Place

- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

6 The responsible person must ensure that-

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

7 (1) Where a Premises Licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

(2) Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.

(3) Where-

- (a) the film classification body is not specified in the licence, or
- (b) the relevant Licensing Authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that Licensing Authority.

(4) In this section-

'children' means persons aged under 18; and

Signed:



Mr L Foord, Divisional Manager, Growth & Place

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'film classification body' means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984 (c. 39) (authority to determine suitability of video works for classification).

- 8 (1) Where a Premises Licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence must include a condition that each such individual must
- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) be entitled to carry out that activity by virtue of Section 4 of that Act.
- (2) But nothing in subsection (1) requires such a condition to be imposed-
- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c. 12) (premises with Premises Licences authorising plays or films), or
 - (b) in respect of premises in relation to-
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with Club Premises Certificate, under a Temporary Event Notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
- (3) For the purposes of this section-
- (a) 'security activity' means an activity to which paragraph 2(1)(a) of that Schedule applies, and which is licensable conduct for the purposes of that Act (see Section 3(2) of that Act) and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Annex 2 – Conditions consistent with the operating schedule

- 1 Licensable activities are only permitted to take place on one occasion for a maximum of three consecutive days each calendar year.
- 2 No more than 4,999 people (this includes members of the public, staff, performers, contractors and alike), are to be permitted within the licensed area at any one time.
- 3 No adult entertainment or services are permitted to take place at the premises.
- 4 With the exception of the event to be held in 2020, no later than 6 months prior to the proposed dates of the event taking place, the Premises Licence holder must notify all Responsible Authorities and the Safety Advisory Group (SAG) of their intention to hold the event and the proposed date(s) it is to be held.
- 5 No later than 120 days prior to the event taking place, the Premises Licence holder must consult with the Highways Authority and Sussex Police with regard to the proposals for traffic management, security and stewarding.

Signed:



Mr L Foord, Divisional Manager, Growth & Place

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- 6 The Premises Licence holder must produce a detailed Event Safety Management Plan (ESMP).
- 7 No later than 90 days prior to the event taking place, the Premises Licence holder must submit draft copies of the ESMP to the SAG for consultation.
- 8 No later than 35 days prior to the event taking place, the Premises Licence holder must submit final copies of the ESMP to the SAG.
- 9 Any subsequent changes made to the ESMP after the final submission, must be immediately brought to the attention of the SAG.
- 10 Where requested, during the week immediately prior to an event, the Premises Licence holder must provide access to the event site to any member of the SAG or other Responsible Authority for the purposes of a site inspection and confirmation of compliance with the ESMP.
- 11 The Premises Licence holder must liaise and attend meetings with the SAG members, enforcing agencies and Responsible Authorities as is required.
- 12 Fencing must be installed around the event site perimeter as appropriate, to restrict access and create safe working areas.
- 13 Comprehensive risk assessments must be produced for each event.
- 14 A schedule of all licensed activities must be produced for each event.
- 15 All necessary safety documentation from third party suppliers must be collated and reviewed in advance of an event.
- 16 An adequate number of sanitary facilities must be provided at each event, which includes provision for disabled persons.
- 17 A detailed crowd management plan appropriate to the size and nature of each event must be produced.
- 18 Adequate seating must be provided throughout the event site.
- 19 All temporary structures and other major infrastructure elements must be subject to a formal sign off by a competent person prior to use.
- 20 Appropriate medical and welfare facilities must be provided on site, clearly signed and staffed throughout the duration of the event.
- 21 Weather monitoring must take place during the event and appropriate weather contingency plans must be in place (predominantly for high winds, lightning and heavy rains).
- 22 The location of significant buried services must be established and communicated to relevant personnel.
- 23 Suitable and sufficient signage must be prominently displayed to warn of potential hazards on site.
- 24 A suitable and sufficient front stage barrier must be installed and signed off as safe by a competent person.
- 25 Key personnel responsible for overseeing the event must have adequate means of communication between each other.

Signed:



Mr L Foord, Divisional Manager, Growth & Place

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- 26 Entry to an event must be by ticket/wristband access only.
- 27 An event control must be established for each event, the purpose of which is to oversee the safe management of the event and co-ordinate resources and contingencies in the event of an incident.
- 28 An adequate number of stewarding staff and SIA accredited staff must be provided throughout the event. SIA staff must be deployed at key points identified by the Premises Licence holder, which must include the bar areas. SIA staff must also attend to ejecting persons from site.
- 29 Any items of contraband found on patrons must be removed, stored and/or disposed of appropriately, and if necessary in conjunction with Sussex Police.
- 30 A log of all persons evicted from the premises must be kept and must be made available to Sussex Police upon request.
- 31 Alcohol and drugs policies must be produced for each event and communicated to all relevant staff.
- 32 Where members of the public are on site, only essential vehicle movements may occur and these must be conducted with the use of a banksman.
- 33 Members of the public and unauthorised personnel must be restricted from access to any potentially hazardous areas. Generators and any other electrical/technical areas must only be accessible by technical crew, contractors and authorised event staff.
- 34 A dedicated telephone line for reporting noise complaints must be in operation during all events.
- 35 The position of any artificial lighting installed at the premises shall be such that it does not negatively affect local residents although must provide adequate/suitable lighting to enable safe access and egress across the premises.
- 36 All litter and waste arising from activities undertaken at the site must be contained within the boundary of the premises.
- 37 The number of persons on site must be regulated and monitored.
- 38 Alcohol must not be served in glass vessels, and patrons must not be permitted to bring glass onto the site. The only exception to this is in relation to the managed taster sessions and masterclasses, and VIP enclosures.
- 39 No persons under 16 years of age is permitted on the premises unless accompanied by a responsible adult.
- 40 No person under 16 years of age shall be permitted to work at the premises in any capacity unless a suitable and sufficient risk assessment has been carried out and all control measures have been effectively implemented.
- 41 A 'Challenge 25' policy must be operated at the premises whereby any person attempting to buy alcohol who appears to be under 25 must be asked for, and must provide, acceptable identification.
- 42 Alcohol will be confiscated and disposed of by SIA registered security staff where it is believed that the person consuming the alcohol is under-age.

Signed:



Mr L Foord, Divisional Manager, Growth & Place

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Annex 3 – Conditions attached after a hearing by the Licensing Authority

- 1 At least three calendar months in advance of any event taking place, the Premises Licence Holder shall submit to the Environmental Protection Department a "Noise Management Plan" for prior written approval. Thereafter, any approved "Noise Management Plan" shall be observed and complied with in full. Subject to Environmental Protection being satisfied, written approval will be given no later than two months in advance of an event taking place with any modifications only being made with the consent of Environmental Protection.
- 2 The specific dates of events to be held after 2020 shall be determined following consultation with the Chichester Festival Theatre which must occur at least 12 calendar months in advance of any event. The intention of this consultation is for the two parties to seek to achieve suitable dates for any future event which will promote the prevention of public nuisance licensing objective.

Annex 4 – Plan(s)

The attached undated plan referenced '**Proposed Event Site - Licensable Area**' shows the area licensed for the purposes of the Licensing Act 2003.

NOTES

Please note that this Premises Licence may have been subject to exclusion of a licensable activity, modification of the conditions, removal of the Designated Premises Supervisor, suspension or revocation and also the name and address of the licence holder may not currently be valid. If you wish to verify the current status of the licence, you should contact Chichester District Council.

Signed:



Mr L Foord, Divisional Manager, Growth & Place

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The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the success of any business and for the protection of the interests of all stakeholders. The document outlines the various methods and tools that can be used to ensure the accuracy and reliability of financial data.

In addition, the document highlights the need for regular audits and reviews to identify any discrepancies or errors in the records. It also discusses the importance of maintaining up-to-date information on all assets and liabilities, as well as the need for clear communication and collaboration between all parties involved in the business.

Conclusion

In conclusion, the document stresses that maintaining accurate records is a critical component of any successful business. By following the guidelines and best practices outlined in this document, businesses can ensure that their financial data is reliable and that they are able to make informed decisions based on accurate information.

Notes

1. It is important to ensure that all records are kept in a secure and accessible location. This may involve using physical storage or digital cloud services, but the key is to ensure that the data is protected and can be easily retrieved when needed.

Proposed Event Site – Licensable Area





CONFIDENTIAL - SECURITY INFORMATION